

**QUEENSLAND HISTORIC MOTORING COUNCIL INC.**  
**Minutes of August bi-Monthly Management Committee Meeting**  
**Held at 1376 Old Cleveland Rd, Carindale QLD on Thursday 27<sup>th</sup> August 2009**  
www.qcchvc.org

**President:** David James (Austin) Ph: 0411694072 Email: [dfjames@optusnet.com.au](mailto:dfjames@optusnet.com.au)  
**Vice-Pres:** Val Sharp (Cadillac) Ph: 0418 786952 E-mail: [val@uqconnect.net](mailto:val@uqconnect.net)  
**Secretary:** Richard Eggesfield (BVRC) Ph: 0417612533 Email: [r-m-eggesfield@digisurf.net.au](mailto:r-m-eggesfield@digisurf.net.au)  
**Treasurer:** Kevin Eeles (CCCQ) Ph: 0438795199 E-mail: [kee12411@bigpond.net.au](mailto:kee12411@bigpond.net.au)  
**DTMR Liaison:** Rod Graydon (Sunbeam) Ph: 0417620877 E-mail: [automarine@we.net.au](mailto:automarine@we.net.au)

**Meeting Opened:** By David James at 7.30 pm

**Present:** David James (Austin) Richard Eggesfield (BVRC) Kevin Eeles (CCCQ) [Rod Graydon (Sunbeam) by phone]

**Visitors:** nil

**Apologies:** nil

**Minutes of General Meeting of 23<sup>rd</sup> July 2009** were distributed and mailed or emailed to all clubs and delegates and copies were tabled at the meeting: Kevin Eeles (Citroen) moved that the minutes be accepted as correct. Seconded: David James - Carried.

**Business from Minutes:** All business items were deferred to general business.

**Correspondence Inward:**

**Letters:** 4 Affiliation payments; **FHMC SA Meeting Minutes** 20<sup>th</sup> June; **Austnet Certificate of PL Insurance** 2009-10; **Department of Fair Trading Association** annual return request.

**Email:** **AHMF** enclosing article on Concessional Registration suggesting it might be something to discuss. **Wolseley Club** Re cheaper PLI; **Wolseley Club** advising that they had signed with TIG for \$455pa; **Cairns and District Historic Vehicle Club** advising change of Secretary to Greg Keller whose e-mail is [mngkeller@bigpond](mailto:mngkeller@bigpond); **Council of ACT Motor Clubs** will propose at the AHMF that the National Motoring Heritage Day for 2010 and beyond becomes a 'carbon neutral' event, cost will be \$2.00 per car; **QTMR (Laura)** re Dating Certificate and dating officers and the non transferability of SIVS concessional registration.

**Flyers:** BVVC QHMC Rally ; QVVC Boys Toys & Great Gatsby

**Magazines:** 10 club magazines tabled.

**Correspondence Outward:**

**Letters:** **Brian E Axelsen** requesting Certification of Accounts;

**Email:** **Austnet** advising change of name to QHMC; **AHMF** asking for clarification re email on Concessional Registration article in Combined Council magazine; **Wolseley Club** advising that TIG offered a cheaper policy for smaller clubs; **QTMR** re Dating Certificate formal approval.

**Business Arising from Correspondence:**

**Reports:**

**Treasurer's Report:**

**QUEENSLAND HISTORIC MOTORING COUNCIL Inc**

Financial Report 24 July 2009 - 27 August 2009

Receipts		Expenditure	
Interest -	\$ 0.98	Printing & Stationery	-\$ 16.81
Affiliation fees	\$ 3,915.00	Supper	-\$ 27.50
		Postage	-\$ 47.85
		Honorarium-Secretary	-\$ 500.00
		AHMF conference	-\$ 533.65
Total Income	<b>\$3,915.98</b>	Total Expenses	<b>-\$1,125.81</b>
<b>BANK RECONCILIATION</b>			
<b>Opening cash book balance 24 July 2009</b>			<b>\$ 8,540.04</b>
Plus receipts	\$ 3,915.98		\$ 12,456.02
less Expenses	-\$ 1,125.81		<b>\$ 11,330.21</b>
<b>Closing cash book balance 27 August 2009</b>			
<b>Term Deposits</b>			
Bank of Queensland	\$17,158.30		
Interest 21/8/2009	\$ 323.33		
<b>Total Term Deposits</b>	<b>\$17,481.63</b>		<b>\$17,481.63</b>
<b>Total Current Assets 27 August 2009</b>			<b>\$28,811.84</b>

**Expenses for approval and/or confirmation**

Cheryl Nott	\$ 27.50
Kevin Eeles	\$ 32.10
Bayside Vehicle Restorers	\$ 32.56
Richard Eggesfield	\$ 500.00
Christine Stevens	\$ 533.65

Kevin Eeles presented the monthly report and moved that the report be adopted & bills approved for payment. Seconded: Richard Eggesfield (Bayside Vehicle Restorers Club) Carried.

**Department of Transport & Main Roads / Queensland Transport Report:**

Rod Graydon (Sunbeam) tabled a document he has been developing with DTMR on the steps and processes club members should take to ensure they have few problems in registering a restored vehicle. Rod is also addressing cases where the vehicle may not have been registered for several years and where the Dept of Transport and Main Roads have no records of the vehicle registration.

The Management Committee thanked Rod for his work in developing the paper and agreed to adopt the paper and add the details to the QHMC Handbook.

**Australian Historic Motoring Federation:** The AHMF delegate was not present at the meeting.

The management committee noted that-

1. The AHMF AGM is Friday 17<sup>th</sup>, Saturday 18<sup>th</sup> & Sunday 19<sup>th</sup> September in Alice Springs and that QHMC will send 2 delegates (David James and Christine Stevens).
2. The inability of the AHMF to publish an agenda for the AHMF meeting causes problems in the QHMC directing its delegates to vote on issues raised at the meeting.

The management committee reviewed the agenda items Queensland supplied to the AHMF secretary in June and agreed that all are relevant and both Queensland delegates should support all items.

The president David James undertook to produce a state report to be tabled at the AHMF meeting.

The management committee again expressed concern about the lack of efficient and effective operation of the AHMF.

**Calendar of Events:** No new events were advised to the secretary and none were added to the event calendar this month.

**General Business:**

**HMC Rally 2010.** The management committee were pleased to see that the BVVC has published and distributed (to previous Combined Council rally entrants) an Expression of Interest form outlining fees for the 2010 QHMC rally on the Queens Birthday weekend in 2010.

**QHMC AGM September.** The QHMC will hold its AGM after its monthly general meeting in September. All positions on the management committee and the general committee will require people to be nominated. The management committee requested clubs to consider nominating members for positions on the QHMC committee. Nomination forms for all positions are attached to these minutes.

**Risk Policy.** Pursuant to the Queensland Occupational & Health and Safety requirements, the management committee has developed and adopted a Risk Management Policy and a copy has been added to the QHMC handbook.

**Dating Certificate.** The secretary will write to DTMR advising them that the management committee has formally adopted the agreed Dating Certificate but is happy to consider future amendments/modifications to meet any of DTMR future requirements for the form, which certifies the date of manufacture of a vehicle.

Club dating officers are encouraged to use the agreed form when providing Dating Certificates and are reminded that a Dating Certificate should not be issued for a vehicle that has been modified to such an extent the date of manufacture would be compromised.

**Country Meetings / Guest Speaker:** The management committee noted that so far no country club has indicated that they will hold an activity or event where it would be suitable for the a member of the QHMC management committee to visit and address members of a number of clubs about the activities of the QHMC. The management committee decided to develop a presentation that QHMC delegates or other QHMC representatives or even club committee members could present to club members at meetings to ensure that the members of the clubs have an understanding of the role and activities of the QHMC. The secretary will develop a presentation by the September meeting.

Meeting Closed at 9.40 pm.

**GENERAL MEETINGS ARE HELD 7.30PM 4<sup>th</sup> THURSDAY OF THE ODD NUMBERED MONTHS**  
24<sup>th</sup> September, **AGM**, 26<sup>th</sup> November, 28<sup>th</sup> January.

## **Historic Motoring Council News**

### **2010 QHMC Rally**

Reserve your place in the 2010 RACQ Historic Motoring Council Rally. The Bundaberg Vintage Vehicle Club has distributed "Expressions of Interest" forms to ensure that you can reserve your place in the initial Historic Motoring Council Rally to be held on the 12<sup>th</sup>-14<sup>th</sup> June 2010. Entries will be limited so act soon to ensure your entry is accepted for this event. Contact Ian Jefferyes on 07 41 599 942 or on email [ianjefferyes@bigpond.com](mailto:ianjefferyes@bigpond.com) to get an Expressions of Interest form if you don't already have one and post the form back quickly.

### **A Job for You**

Yes, we can offer you a job, even in the GFC (Global Financial Crisis). The QHMC has lots of vacancies, – all of the committee positions are available. All you need to do is have a fellow club member nominate you for a position on the QHMC committee and you stand a very good chance of getting the job. Nominations close at 8.00pm 24<sup>th</sup> September. So if you want a job come along to the QHMC AGM and you could go home with a job.

### **Registering your Restored Vehicle**

The QHMC has produced a paper that describes the steps you need to take to ensure that when you get around to registering that vehicle, (you have spent years restoring) you will not have problems. It is normally very hard to register a vehicle where the Queensland Department of Transport and Main Roads (DTMR) have no record of any previous registration. However if you follow the steps that Rod Graydon (our DTMR Liaison Officer) has documented in conjunction with senior registration officers at DTMR you should have no problems. The paper is included in the QHMC Handbook (copies available to all club secretaries) and a copy of the paper is included with these minutes. Or a copy can be obtained from Richard Eggesfield ([r-m-eggesfield@digisurf.net.au](mailto:r-m-eggesfield@digisurf.net.au)).

### **Risk Management**

The QHMC now has a Risk management policy. It is a recommendation of the Queensland Government that all incorporated clubs adopt a risk management policy. QHMC has developed and adopted a basic policy (copy attached) it could be used by clubs as a framework for clubs to develop and adopt their own risk management policies.

**GENERAL MEETINGS ARE HELD 7.30PM 4<sup>th</sup> THURSDAY OF THE ODD NUMBERED MONTHS**  
24<sup>th</sup> September, **AGM**, 26<sup>th</sup> November, 28<sup>th</sup> January.

**Queensland of Historic Motoring Council  
Management Committee Nomination Form for 2009/2010**

This nomination form must be lodged with, or posted to The Secretary, Queensland Historic Motoring Council  
1376 Old Cleveland Rd Carindale by 24<sup>th</sup> Sept, 2009



**PRESIDENT:** .....  
NAME OF NOMINEE (Print)  
**PROPOSED BY:** .....  
**NOMINEES ACCEPTANCE:** .....DATE... /.../09

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**VICE PRESIDENT:** .....  
NAME OF NOMINEE (Print)  
**PROPOSED BY:** .....  
NAME & SIGNATURE  
**NOMINEES ACCEPTANCE:** ..... DATE... /.../09

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**SECRETARY:** .....  
NAME OF NOMINEE (Print)  
**PROPOSED BY:** .....  
NAME & SIGNATURE  
**NOMINEES ACCEPTANCE:** ..... .DATE... /.../09

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**TREASURER:** .....  
NAME OF NOMINEE (Print)  
**PROPOSED BY:** .....  
NAME & SIGNATURE  
**NOMINEES ACCEPTANCE:** ..... .DATE... /.../09

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**QLD ASSIST SEC & TREASURER :** .....  
NAME OF NOMINEE (Print)  
**PROPOSED BY:** .....  
NAME & SIGNATURE  
**NOMINEES ACCEPTANCE:** ..... DATE... /.../09

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**QLD TRANSPORT LIAISON :** .....  
NAME OF NOMINEE (Print)  
**PROPOSED BY:** .....  
NAME & SIGNATURE  
**NOMINEES ACCEPTANCE:** ..... DATE... /.../09

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**ASSIST. QLD TRANSPORT LIAISON:** .....  
NAME OF NOMINEE (Print)  
**PROPOSED BY:** .....  
NAME & SIGNATURE  
**NOMINEES ACCEPTANCE:** ..... DATE... /.../09

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**PUBLICITY OFFICER :** .....  
NAME OF NOMINEE (Print)  
**PROPOSED BY:** .....  
NAME & SIGNATURE  
**NOMINEES ACCEPTANCE:** ..... DATE... /.../09

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**WEB MASTER :** .....  
NAME OF NOMINEE (Print)  
**PROPOSED BY:** .....  
NAME & SIGNATURE  
**NOMINEES ACCEPTANCE:** ..... DATE... /.../09

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**TEA PERSON:** .....  
NAME OF NOMINEE (Print)  
**PROPOSED BY:** .....  
NAME & SIGNATURE  
**NOMINEES ACCEPTANCE:** ..... DATE... /.../09

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Positions in **bold** form the management committee of the QHMC

## EVENTS

20<sup>th</sup> Sept 09 ABC All British Day Tennyson Contact Albert Budworth. 33988527  
27<sup>th</sup> Sept 09 Citroen Traction Avant 75<sup>th</sup> Anniversary Cleveland S/ground 9.00am  
3<sup>rd</sup> & 4<sup>th</sup> Oct 09 LAMA Gatton Rally email [sec.lama@hotmail.com](mailto:sec.lama@hotmail.com)  
9<sup>th</sup> -12<sup>th</sup> Oct 09 Morgan Centenary Tour Ph Greg 32606197  
18<sup>th</sup> Oct, 09 Combined Coaster Car Club annual Car Show Cooroy  
31<sup>st</sup> Oct -1<sup>st</sup> Nov 09 Gold Coast Antique Auto Club Autorama Ph Mark 55337107

## SWAPS

29<sup>th</sup> Nov 09 Tamborine Swap Beaudesert Showgrounds

### **Any other Rallies or Swaps please advise Tom Lewis**

Provide details of event, location, date, ensuring you include contact person/s and phone number/s.  
Phone 07 3814 0077 after 7.00pm or 5 Kentucky St Redbank Plains 4301 Email: [thomasdlewis@optusnet.com.au](mailto:thomasdlewis@optusnet.com.au)

**Below is a guide to registering a vehicle that has not been registered for several years. This paper has been added to the QHMC Handbook. See the section Vehicle registration pages 35-36 for all the requirements for SIVS registration.**

## **QUEENSLAND HISTORIC MOTORING COUNCIL**

### ***A Guide to assist with the registration of a historic vehicle on either full or Special Interest Vehicle (SIV) registration.***

Prepared by Rod Graydon – QT Liaison QHMC August 2009

The registration of a historic vehicle is often an easy task if processes 1 or two are followed, however occasions do arise where the lack of previous registration information gives rise to the Department of Transport and Main Roads (DTMR), previously known as Queensland Transport, rejecting a vehicle until sufficient proof of identity and or origin is obtained.

This is particularly relative to a vehicle that has been stored and not registered for many years, particularly so if the vehicle is from interstate and or its an imported vehicle. Department of Transport and Main Roads data includes engine and chassis prefixes so ensure your information is accurate and all ID numbers are clean and legible, i.e a “**B**” may be mistaken for an “**8**” and not accepted into the system as “8” may be the prefix already recorded for that model of vehicle.

#### ***IMPORTANTLY ALL NUMBERS ASSOCIATED WITH A VEHICLE SHOULD BE RECORDED AT DATE OF PURCHASE.***

DTMR did not commence recording chassis numbers until 1988 so all engine numbers should be recorded even if motor is seized and may be dumped.

Note that even the proof of previous registration is not enough if the vehicle does not comply with standards set for vehicles of the particular era. Most such information is available via searches on the internet. Vary your searches until you find the information you need or consult either your car club or one that fosters membership of your type of vehicle.

This guide is by no means complete but may assist in the registration process being straightforward and stress-free. The more you can qualify your statements the less chance you will have of the vehicle being denied registration. One way of compiling documents is a plastic sleeved folder where all receipts and documents may be stored and easily accessed and read when required.

1. Collate pertinent information as to the vehicle’s original identification. This includes the identification numbers and location of same. If you are unsure of locations then check a workshop manual and consult other car club members. Ensure the numbers you record are the actual identification numbers.
2. Obtain all documentation from previous owners including details of when vehicle was imported into Australia even if it just shows “Prior to 1988” and any signed and dated receipts.
3. If there are no or limited documents available ask the previous owner if they have old photographs of the vehicle that also depict the registration number. These may be the key to proving previous registration- particularly interstate. Most photo shops can copy old photos which means the original owner can retain his photo after you have scanned a copy. Mark on back of the copy. “Copied from original photograph obtained from....?”
4. Detail the work you have put into restoring the vehicle including if possible photos of the vehicle prior to, during and after the restoration.
5. If the vehicle was last registered many years ago, if at all then a time log may be pertinent to proving the history of the vehicle. Below is a sample.

1/2/1998

Blue 1968 Mustang GT purchased from Jim Smith of 28 Sease Drive,  
Timbuktoo.

Engine number FC23459 Chassis Number MU289GTA Not Registered  
Photo of car with NSW rego MGA68 and previous registration from 1975  
collated with other documents.

February 2000 Engine dumped

March 2000 302 Windsor V8 purchased James Ray Nogo St, Tambo.

Engine Number JG34FC81868K

February 2000 to March 2009

Restoration project involved new front guards, new boot and interior.  
Repainted Monza Red.

6. It is important to note that chassis numbers and identification plates cannot be transferred between vehicles even if both vehicles are identical and owned by the same person. If a vehicle is devoid of identification plates and or numbers then it should be presented to your local Queensland Police station to have a surrogate chassis/vin or engine number issued. An inspection of the vehicle identification is required here and you should have all pertinent information concerning the vehicle history available when applying at the police station. Note it may take a few days for a number to be issued as the information will be validated by Department of Transport and Main Roads.

**In short remember the following.**

- . Identification to be clear and legible.
- . All pertinent registration documents and any photos showing the vehicle as registered.
- . Photographs of the vehicle before and after restoration.
- . Receipts for purchase
- . Proof of importation date.

If you are seeking to register your vehicle with the SIVs (Special Interest Vehicle) registration aka “concessional registration” your vehicle must be inspected by a “Dating officer” of an incorporated car club who will issue you with a “Dating Certificate” to prove the vehicle is over 30 years of age.

If you still experience difficulties in registering a vehicle then contact your car club who may seek assistance from the Queensland Historic Motoring Council.

The following Risk Management policy was adopted by the management committee at the meeting.

## ***Risk Management Policy***

### **1. POLICY**

This Policy has been prepared to —

- (a) comply with the Queensland Workplace Health and Safety Act 1995 as amended and other statutory requirements; and
- (b) reduce potential risk of injury to members and visitors while participating in activities of the club.

#### **Disclaimer:**

While every effort has been made to identify risk management issues, members of the club do not accept any responsibility for any errors, omissions or inaccuracies in this document. **Members and visitors are responsible for assessing their own physical capacity when choosing to participate in any arranged activities.**

### **2. PROCEDURES**

To minimise potential risk of injury to members and visitors, the Management Committee will ensure that the following procedures are observed —

#### **(A) Activities (General and Sub-Group Meetings, Tours, Visits)**

1. Maintain a record of all persons attending.
2. Good food hygiene is practiced.
3. Compile as required an objective incident/injury report for submission to the subsequent meeting of the Management Committee.
4. Report incidents/accidents/injuries to the Austnet Group where insurance claims are likely.

#### **(B) Meeting Venues**

1. When required, the venue is certified or licensed as an approved meeting place.
2. Locations of exits, emergency evacuation procedures and assembly points are made known to all present.
3. Power leads and microphone cables are properly secured and covered, providing clear, safe walkways, and all equipment is secured.

#### **(C) Activities/Tours**

1. All activities and tours are approved beforehand by the Management Committee.
2. A member is appointed to co-ordinate each activity.
3. Duty-of-care is undertaken in selecting transport of a type and standard suitable for the duration and needs of participants. Public transport providers shall be licensed and explain the procedures to be taken in case of emergency.
4. All vehicle used are registered for the proposed use
5. Prior to any activity, full details of special requirements, e.g. suitable and/or protective clothing, protective eyewear, headgear and/or footwear, degree of difficulty, and special access arrangements are to be made known.

### **3. OTHER ISSUES**

1. The club will comply with privacy legislation.
2. Future issues related to hazard identification, risk assessment and risk management will be addressed as they arise.
3. This policy will be reviewed at least once a year at 1<sup>st</sup> meeting after the AGM and other times as the management committee considers fit.